



**首都銀行(中国)有限公司
服务价格表**

**Metropolitan Bank (China) Ltd
Service Fee Schedule**

2016年10月版 10/2016

序号No.	收费项目 Charge Items	服务内容 Service	收费标准 Charging Standards	定价形式 Price Setting	备注 Remarks	批准机关.部门及文号 Approval Authority, Department and Number
1	个人跨行柜台转账汇款手续费 Individual Interbank Counter Remittance Commission	通过柜台将个人客户的资金从本行账户(不含信用卡)转移到其他银行(含同城和异地)的账户 Through the counter to transfer the funds of individual customers from accounts of the Bank (excluding credit card) to accounts in other banks (including in the same city and different city)	每笔0.2万元以下(含0.2万元), 收费2元; For transaction under (including) RMB 2000, shall charge RMB 2; 0.2万—0.5万元(含0.5万元), 5元; For transaction between RMB 2000 to RMB 5000 (including), shall charge RMB 5; 0.5万—1万元(含1万元), 10元; For transaction between RMB 5000 to RMB 10000 (including), shall charge RMB 10; 1万—5万元(含5万元), 15元; For transaction between RMB 10000 to RMB 50000 (including), shall charge RMB 15; 5万元以上, 0.03%, 最高收费50元 For transaction more than RMB 50000, shall charge 0.03%, namely RMB 50.	政府指导价 Government guidance price	转账范围包括向其他银行的本人、其他个人或单位的账户进行资金转移 Funds transfer including funds transfer to individual accounts or corporate accounts of other banks	发改价格[2014]268号 NDRC pricing [2014] No. 268
2	对公跨行柜台转账汇款手续费 Corporate Interbank Counter Remittance Commission	通过柜台将对公客户的资金从本行账户转移到其他银行(含同城和异地)的账户 Through the counter, to transfer the funds of corporate customer from accounts of the Bank to other banks (including in the same city and different city)	每笔1万元以下(含1万元), 收费5元; For transaction under RMB 10000 (including), shall charge RMB 5; 1万—10万元(含10万元), 10元; Between RMB 10000 to RMB 100,000 (including), shall charge RMB 10; 10万—50万元(含50万元), 15元; Between RMB 100,000 to RMB 500,000 (including), shall charge RMB 15; 50万—100万元(含100万元), 20元; Between RMB 500,000 to RMB 1 MM (including), shall charge RMB 20; 100万元以上, 0.002%, 最高收费200元 For transaction above RMB 1 MM, shall charge RMB 0.002%, namely RMB 200	政府指导价 Government guidance price	转账范围包括向其他银行的本人、其他个人或单位的账户进行资金转移 Funds transfer including funds transfer to individual accounts or corporate accounts of other banks	发改价格[2014]268号 NDRC pricing [2014] No. 268

单位: 人民币.元
Unit: RMB

序号 No.	收费项目 Charge Items	服务内容 Service	收费标准 Charging Standards	定价形式 Price Setting	备注 Remarks	批准机关.部门及文号 Approval Authority, Department and Number
3	个人现金汇款手续费 Individual Cash Remittance Commission	将个人客户现金汇入异地本行账户或汇入其他银行(含同城和异地)的账户 Remit cash of individual customers to the accounts of the Bank in another city or to the accounts of other banks (including in the same city and in another city)	每笔按照汇款金额的0.5%收取, 最高收费50元 Shall not exceed 0.5% of remittance amount, namely RMB 50	政府指导价 Government guidance price	无 None	发改价格[2014]268号 NDRC pricing [2014] No. 268
4	个人异地本行柜台取现手续费 Individual Cash Withdraw Commission in the Bank of another city	通过异地本行柜台为本行个人客户办理取现业务(不含信用卡) Through the counter of the Bank in another city to process cash withdraw to individual customers of the Bank (excluding credit card)	每笔按照取现金额的0.5%收取, 最高收费50元 Shall not exceed 0.5% of cash withdraw amount, namely RMB 50	政府指导价 Government guidance price	无 None	发改价格[2014]269号 NDRC pricing [2014] No. 269
5	支票手续费 Bill Commission	为个人或对公司客户办理支票业务 Process bill business for individual customer or corporate customer	每笔1元 RMB 1 for each transaction	政府指导价 Government guidance price	无 None	发改价格[2014]270号 NDRC pricing [2014] No. 270
6	支票挂失费 Bill loss report commission	为个人或对公司客户办理支票挂失 Process bill loss report for individual customer or corporate customer	按票面金额0.1%(不足5元收取5元) Charge 0.1% of the bill value (minimized charge is RMB 5)	政府定价 Government pricing	无 None	发改价格[2014]271号 NDRC pricing [2014] No. 271
7	支票工本费 Bill Handling Commission	出售给个人或对公司客户的支票凭证 Bill certificate sold to individual customer or corporate customer	每份0.4元 RMB 0.4 for each	政府定价 Government pricing	无 None	发改价格[2014]272号 NDRC pricing [2014] No. 272
8	本票手续费 Promissory Commission	为个人或对公司客户办理本票业务 Process promissory notes for individual customer or corporate customer	每笔1元 RMB 1 for each transaction	政府指导价 Government guidance price	无 None	发改价格[2014]273号 NDRC pricing [2014] No. 273
9	本票挂失费 Promissory notes loss report commission	为个人或对公司客户办理本票挂失 Process promissory notes loss report for individual customer or corporate customer	按票面金额0.1%(不足5元收取5元) Charge 0.1% of the bill value (minimized charge is RMB 5)	政府定价 Government pricing	无 None	发改价格[2014]274号 NDRC pricing [2014] No. 274

单位: 人民币.元
Unit: RMB

序号 No.	收费项目 Charge Items	服务内容 Service	收费标准 Charging Standards	定价形式 Price Setting	备注 Remarks	批准机关.部门及文号 Approval Authority, Department and Number
10	本票 工本费 Promissory notes handling commission	出售给个人或对公司客户的本票凭证 Promissory notes sold to individual customer or corporate customer	每份0.48元 RMB 0.48 for each	政府定价 Government pricing	无 None	发改价格[2014]275号 NDRC pricing [2014] No. 275
11	银行汇票 手续费 Bank bill of exchange remittance commission fee	为个人或对公司客户办理银行汇票业务 Process bill of exchange for individual customer or corporate customer	每笔1元 RMB 1 for each transaction	政府 指导价 Government guidance price	无 None	发改价格[2014]276号 NDRC pricing [2014] No. 276
12	银行汇票 挂失费 Bank bill of exchange loss report commission	为个人或对公司客户办理银行汇票挂失 Process report loss of bank bill of exchange for individual customers or corporate customers	按票面金额0.1% (不足5元收取5元) Charge 0.1% of the bill value (minimized charge is RMB 5)	政府定价 Government pricing	无 None	发改价格[2014]277号 NDRC pricing [2014] No. 277
13	银行汇票 工本费 Bank bill of exchange handling fee	出售给个人或对公司客户的银行汇票凭证 Bill of exchange certificates sold to individual customers or corporate customers	每份0.48元 RMB 0.48 for each	政府定价 Government pricing	无 None	发改价格[2014]278号 NDRC pricing [2014] No. 278

注Note:

- 本收费标准是根据中国银行业监督管理委员会、国家发展和改革委员会颁布的《商业银行服务价格管理办法》(银监会[2014]268号令)有关要求制定。
The charge standard is developed according to the relevant requirements of "Interim Measures for Commercial Banking Services Price Administration" (CBRC [2014] Decree No. 268), issued by China Banking Regulatory Commission and National Development and Reform Commission.
- 商业银行办理个人跨行柜台转账汇款、对公跨行柜台转账汇款和个人现金汇款业务, 汇款金额应不迟于2个工作日内到账(商业银行因不可控制的外部原因或存在技术条件制约导致资金不能到账或延迟到账、客户与商业银行有特别约定等情况除外)。若银行客户要求实时到账, 收费标准在此基础上上浮不超过20%, 但每笔最高收费标准不变。
When commercial banks processing individual interbank over-the-counter remittance, corporate interbank over-the-counter remittance and individual cash remittance, the funds shall be transferred successfully within 2 working days (except transfer failure or delay caused by uncontrollable external reasons or technical conditions of commercial banks, or special agreement made by customers and commercial banks); if customers require to be transferred on-time, the charging standards shall not be 20% more of basic charge, yet the maximized charge of each transaction stays the same.
- 本收费标准的归属解释权在首都银行(中国)有限公司。
Metropolitan Bank (China) Co., Ltd reserves the right to interpret the charge standard.
- 首都银行(中国)有限公司服务项目收费举报电话: 025-68584150。
The Report Hotline for services charges of Metropolitan Bank (China) Co., Ltd: 025 -68584150.

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
个人客户 Individual Customer	个人人民币 账户及结算 Personal RMB Account And Settlement	查询查复手续费 (个人主动查询) Enquiry Commission (Personal Initiative Enquiries)	RMB15.00/USD2.00/笔 RMB15.00/USD2.00/ per transaction	
		存折、存单挂失 Deposit Passbook/ Certificate Report Loss	RMB10.00/笔` RMB10.00/ per transaction`	
		银行存款证明 Certification of Deposits	RMB40.00/USD6.00/份 RMB40.00/USD6.00/ per copy	
		账户管理费 A/C Management Commission	账户日均余额小于RMB1000.00的， 每月收RMB10.00 RMB10.00 per month when A/C Daily Average balance less than RMB1000.00	暂免
		人民币零钞、残币清点费 RMB odd and deformed currency checking charges	每次200张(枚)以下不收费，200张(枚，含)以上最低收取5 元，每增加100张(枚)加收1元 The charges will be waived for every case of less than 200 notes (or coins). For every case of over 200 notes (or coins, including), Min RMB 5 yuan shall be charged and RMB 1 yuan for every additional 100 notes (coins).	零钞定义为小于等于5元 Odd currency is defined as those less than or equal to RMB 5 yuan.
		信件退汇 Return Remittance by letter	手续费每笔0.50元，普通邮费0.50元，快件2.50元 Commission RMB 0.50 for each transaction, RMB 0.50 for normal mail and RMB 2.50 for fast delivery	汇款退汇，其费用可以向汇款人收取现金， 也可以从款项中扣收，并出具收费收据。 The cost of remittance return can be charged the remitter in cash, and can also be deducted from the amount of funds and issue a charge receipt.
		电报退汇 Return Remittance by telegram	手续费每笔0.50元，普通电报费5.85元，加急电报费 11.70元 Commission RMB 0.50 for each transaction, RMB 5.85 for normal telegram, RMB 11.70 for urgent telegram	
		更换/挂失印鉴 Change/Report Loss of Chop	RMB15.00/USD2.00/次/户 RMB15.00/USD2.00/ per time per A/C	

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客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
个人客户 Individual Customer	个人外汇 汇款 Personal Foreign Exchange Outward Remittance	现钞兑现汇手续费 Cash converted into spot exchange Commission	按兑换金额的1.2%收取 Charge 1.2% of the amount converted	适用于同一种币种现钞兑现汇 For the conversion into spot exchange by one same currency
		境内异地汇出手续费 Domestic Outward Intercity Commission	0.1% 最低RMB40.00/USD5.00/笔， 最高RMB400.00/USD50.00/笔 如外汇现钞汇款，另按汇款金额加收1.2% Min RMB40.00 /USD5.00/per transaction Max RMB400.00 /USD50.00/per transaction Plus 1.2% of the remittance amount (if FX Notes)	a.行内系统免收 Free of charge within the system b.通过境外清算行结算(SWIFT),加收电讯费 Plus SWIFT Charges(if any)
		境内同城汇出手续费 Domestic Outward Intercity Commission	RMB40.00/USD5.00/笔 如外汇现钞汇款，另按汇款金额加收1.2% RMB40.00/USD5.00/ per transaction Plus 1.2% of the remittance amount(if FX Notes)	a.行内系统免收 Free of charge within the system b.通过境外清算行结算（SWIFT）加收电报费 Plus SWIFT Charges(if any) c.非同城票交业务的分行按境内异地收费标准收费 Intercity Clearance Business of branches shall be charged according to domestic intercity charge standard
		境外汇出手续费 Overseas Outward Commission	0.1% 最低RMB100.00/USD15.00/笔， 最高 RMB1000.00/USD150.00/笔； 如外币现钞汇款，另按汇款金额加收1.2% Min RMB100.00/USD 15.00 per transaction Max RMB1000.00/USD 150.00 per transaction Plus 1.2% of the remittance amount(if FX Notes)	必须加收电讯费RMB60.00/USD10.00/笔，如为全额 到账，另外加收RMB200.00/USD30.00/笔 Telegram fee of RMB60.00/USD10.00/ Case must be charged additionally. In the case of funds transferred to the account in full amount, an additional fee of RMB200.00/USD30.00/ Case shall be charged
		查询查复手续费 (客户主动查询， 不区分汇入或汇出) Enquiry Commission (Personal Initiative Enquiries, does not distinguish inware remit or outward remit)	RMB35.00/USD5.00/笔 RMB35.00/USD5.00/ per transaction	通过境外清算行结算（SWIFT）必须加收电讯费 Plus SWIFT Charges(if any)
		报文修改手续费 Amendment Commission Of Reporting Message	RMB35.00/USD5.00/笔 RMB35.00/USD5.00/ per transaction	通过境外清算行结算（SWIFT）必须加收电讯费 Plus SWIFT Charges(if any)

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客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
个人客户 Individual Customer	个人外汇 汇款 Personal Foreign Exchange Outward Remittance	退汇申请手续费 Return Remittance Application Commission	RMB135.00/USD20.00/笔 RMB135.00/USD20.00/ per transaction	通过境外清算行结算（SWIFT）必须加收电讯费 Plus SWIFT Charges(if any)
		止付申请手续费 Stop Payment Application Commission	RMB35.00/USD5.00/笔 RMB35.00 /USD5.00/per transaction	通过境外清算行结算（SWIFT）必须加收电讯费 Plus SWIFT Charges(if any)
		ARS手续费 ARS Commission	0.1% 最低RMB100.00/USD15.00/笔， 最高 RMB1000.00/USD150.00/笔； 如外币现钞汇款，另按汇款金额加收1.2% Min RMB100.00/USD 15.00 per transaction Max RMB1000.00/USD 150.00 per transaction Plus 1.2% of the remittance amount(if FX Notes)	必须加收电讯费RMB60.00/USD10.00/笔 Telegram fee of RMB60.00/USD10.00/ Case must be charged additionally.
		退汇手续费 Return Remittance Commission	RMB135.00/USD20.00/笔 RMB135.00/USD20.00/ per transaction	a.行内系统免收 Free of charge within the system b.另收电讯费（如有） Plus SWIFT Charges(if any)
		光票托收手续费 Clean Collection Commission	0.1% 最低RMB40.00/USD5.00/笔， 最高RMB400.00/USD50.00/笔； Min RMB40.00/USD5.00/ per transaction Max RMB400.00/USD50.00/ per transaction	加收实际邮寄费(如有) Plus Postage(if any)
		光票托收退票手续费 Clean Collection Return Commission	RMB40.00/USD5.00/笔 RMB40.00 /USD5.00/per transaction	

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Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
个人客户 Individual Customer	个人网银服务 Personal Internet Banking Customer Service	个人网银服务年费 Personal Internet Banking Annual Service Fee	RMB10.00元/年 RMB 10.00/Year	
		个人网银数字证书服务费 Personal Internet Banking Digital Certificate Service Fee	RMB10.00元/年/个 RMB 10.00/Year/each	
		个人网银交易密码重置费 Personal Internet Banking Transaction Password Resetting Fee	免费 Free	
		个人网银USBKey挂失服务费 Personal Internet Banking USBKey Loss Report Service Fee	免费 Free	
	个人网银安全工具 Personal Internet Banking Security Tools	个人网银USBKey工本费(申请、更换) Personal Internet Banking USBKey Handling Fee(Application, Replacement)	二代：50.00元/个 2nd Generation: RMB 50.00/Each	
	个人网银行内转账 Personal Internet Banking Intra-bank Transfer	本人账户互转 Own Account Transfer	免费 Free	
		行内转账 Intra-bank Transfer	免费 Free	

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客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
个人客户 Individual Customer	个人网银跨行转账 Personal Internet Banking Inter-bank Transfer	跨行转账（1万元以下）(含1万元) Inter-bank Transfer (Below RMB 10,000)(including RMB 10,000)	2.00元/笔 RMB 2.00/Transaction	
		跨行转账（1万元~10万元） Inter-bank Transfer (RMB 10,000 ~ RMB 100,000)	5.00元/笔 RMB 5.00/Transaction	
		跨行转账（10万元~50万元） Inter-bank Transfer (RMB 100,000 ~ RMB 500,000)	7.00元/笔 RMB 7.00/Transaction	
		跨行转账（50万元~100万元） Inter-bank Transfer (RMB 500,000 ~ RMB 1,000,000)	10.00元/笔 RMB 10.00/Transaction	
		跨行转账（100万元以上） Inter-bank Transfer (Above RMB 1,000,000)	0.01‰ 最高20.00/笔 Maximum RMB 20.00/Transaction	
	个人网银外币汇款 Personal Internet Banking FX Remittance	境内异地外币汇款 Intercity Domestic FX Remittance	0.05% 最低RMB15.00/USD2.00/笔， 最高RMB150.00/USD20.00/笔 Minimum RMB 15.00/USD2.00/Transaction Maximum RMB 150.00/USD20.00/Transaction	
		境内同城外币汇款 Same City Domestic FX Remittance	RMB15.00/USD2.00/笔 RMB 15.00/USD2.00/Transaction	
		境外外币汇款 Overseas Remittance	0.05% 最低RMB40.00/USD5.00/笔 最高RMB400.00/USD50.00/笔 Minimum RMB 40.00/USD5.00/Transaction Maximum RMB 400.00/USD50.00/Transaction	
	理财 Financing	申购费 Purchase application fee	协议 Agreement price	
		托管费 Trustee fee	协议 Agreement price	
		赎回费 Redemption fee	协议 Agreement price	
		违约费 Default fee	协议 Agreement price	
		管理费 Management fee	协议 Agreement price	

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客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 corporate banking customer	国内账户 与结算 Domestic Accounts And Settlement	同城转帐手续费 Local Transfer Commission	RMB1.20/笔 RMB1.20 per transaction	如出售转账凭证时已收取费用，不再重复收取。当地人行另有规定的按当地人行要求执行。 If the fee has already been charged when selling the transfer notice, then it shall not be charged again. If the local PBOC has other standards, we shall implement according to the standards of PBOC.
		查询查复手续费 (客户主动查询) Enquiry Commission (Personal Initiative Inquiries)	RMB30.00/笔; RMB30.00 per transaction	a. 银票查询同此标准BAD inquiry shall also refer to this standard; b. 银票贴现可免收BAD discounting shall be waived; c. 本行开立的可免收No charge for our BAD
		补制对帐单 Reprint Statement	1年以上（年以公历年度计），RMB50.00/份 Over 1 Year,(Calendar Year),RMB50.00 per copy	暂免 Waived temporarily 不包括1年 Not include 1 year
		大额取现手续费 Large-amount cash charges	当日累计金额5万元(含)以下不收费，以上按超过金额的0.1%收取，最高不超过500元 The charges will be waived for the daily accredited amount of less than (including) RMB 50,000. For the daily accredited amount of more than RMB 50,000, we shall charge 0.1% for the exceeded amount and the maximized charges are RMB 500.	暂免 Waived temporarily
		人民币零钞、残币清点费 RMB odd and deformed currency checking charges	每次200张(枚)以下不收费，200张(枚，含)以上最低收取5元，每增加100张(枚)加收1元 The charges will be waived for every case of less than 200 notes (or coins). For every case of over 200 notes (or coins, including), Min RMB 5 yuan shall be charged and RMB 1 yuan for every additional 100 notes (coins).	零钞定义为小于等于5元 Odd currency is defined as those less than or equal to RMB 5 yuan.
		更换/挂失印鉴 Change/Report Loss of Chop	RMB50.00/次/户 RMB50.00 per time per A/C	
		开户证实书挂失 A/C Opening Confirmation Report Loss	RMB10.00/份 RMB10.00 per copy	
		承兑汇票挂失费 Acceptance bill loss report fee	按票面金额0.1% 最高RMB1000元（不足5元收取5元） Charge 0.1% according to the bill value Max RMB 1000 yuan (maximized RMB 5)	

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 corporate banking customer	国内账户 与结算 Domestic Accounts And Settlement	委托收款、托收承付邮寄划回 Commissioned collection, collection and acceptanceCollection by mail	手续费（每笔）1.00元 邮寄费（每笔）21.5元 Commission Fee RMB 1.00(per Transaction) shipping RMB 21.50	托收承付、委托收款按往返邮程收费，如附寄的单证过多，按邮局规定标准加收超重邮费，如发生全额拒付或无款支付时，对已收取的电报费，应扣除邮费后退给客户。多次划款和单独计扣滞纳金，由承付行按规定的标准向付款人收取邮费和电报费。邮电部门规定的邮电费附加，由银行按附加标准向客户收取。 For collection and acceptance, and entrusted collections of payment, if the enclosed document is too much, charge overweight postage according to the regulations by the post office. If full payment refusal or no money to pay occurs, the telegram net of postage charged should be given back to customers. For repeated transfer and the separate deduction of late fees, the accepting bank should charge the payer the postage and telegram fees in accordance with the prescribed standard. The additional postage prescribed by telecommunications departments can be charged by the Bank according to additional standard.
		委托收款、托收承付电报划回 Commissioned collection, collection and acceptanceCollection by telegram	手续费（每笔）1.00元 电报费普通5.85,电报费加急11.70 Commission Fee 1.00(per Transaction) Regular telegram fee 5.85, urgent telegram fee 11.70	
	公司外汇 汇款 Corporate Outward International Remittance	外汇汇出汇款境内异地 Foreign Exchange Outward Remittance Intercity	0.1% 最低RMB65.00/USD10.00/笔, 最高RMB650.00/USD100.00/笔; Min RMB65.00/USD10.00/ per transaction Max RMB650.00/USD100.00/ per transaction	a.行内系统免收 Free of charge within the system b.通过境外清算行结算（SWIFT）加收电讯费 Plus SWIFT Charges(if any)
		外汇汇出汇款境内同城 Foreign Exchange Outward Remittance Intracity	RMB40.00/USD5.00/笔 RMB40.00 /USD5.00/per transaction	a. 行内系统免收 Free of charge within the system b.通过境外清算行结算（SWIFT）加收电讯费 Plus SWIFT Charges(if any) c. 非同城票交业务的分行按境内异地收费标准收费 If a branch cannot precede intercity notes transaction, then we shall charge according to the standards of domestic across-city transactions.

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	公司外汇 汇款 Corporate Outward International Remittance	外汇汇出汇款境外手续费 Outward Remittance Overseas Commission	0.1% 最低RMB135.00/USD20.00/笔 最高RMB1350.00/USD200.00/笔 Min RMB135.00 /USD20.00/per transaction Max RMB1350.00/USD200.00/ per transaction	必须加收电讯费RMB135.00/USD20.00/笔 Plus telecommunication fee RMB135.00/USD20.00/case
		外汇汇款查询查复 (客户主动查询,不区分汇入或汇出) Foreign Exchange Outward Remittance (Personal Initiative Enquiries, does not distinguish inward remit or outward remit)	RMB65.00/USD10.00/笔 RMB65.00/USD10.00/ per transaction	通过境外清算行结算 (SWIFT) 必须加收电讯费 Plus SWIFT Charges(if any)
		外汇汇出汇款 修改申请 Foreign Exchange Outward Remittance-Corporate Amendment Application	RMB65.00/USD10.00/笔 RMB65.00/USD10.00/ per transaction	通过境外清算行结算 (SWIFT) 必须加收电讯费 Plus SWIFT Charges(if any)
		外汇汇出汇款 退汇申请 Foreign Exchange Outward Remittance-Corporate Return Application	RMB100.00/USD15.00/笔 RMB100.00 /USD15.00/per transaction	通过境外清算行结算 (SWIFT) 必须加收电讯费 Plus SWIFT Charges(if any)
		外汇汇出汇款止付申请 Foreign Exchange Outward Remittance-Corporate Stop Payment Application	RMB65.00/USD10.00/笔 RMB65.00 /USD10.00/per transaction	通过境外清算行结算 (SWIFT) 必须加收电讯费 Plus SWIFT Charges(if any)
		外汇汇入汇款退汇 Inward Remittance-Corporate Return	RMB135.00/USD20.00/笔 RMB135.00/USD20.00/ per transaction	通过境外清算行结算 (SWIFT) 必须加收电讯费 Plus SWIFT Charges(if any)
		外汇汇入汇款转汇费 Inward Remittance-Corporate Transfer	RMB135.00/USD20.00/笔 RMB135.00/USD20.00/ per transaction	通过境外清算行结算 (SWIFT) 必须加收电讯费 Plus SWIFT Charges(if any)

单位：人民币.元

Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	国际结算 International Settlement	出口信用证通知 预通知费 Pre-Advising of Exp L/C	RMB150/笔 或USD20/笔 RMB150/Case or USD20/Case	在我行交单可免 Free of charge for presentation in the Bank
		出口信用证通知费 Full Advising of Exp L/C	RMB300 /笔 或USD40/笔 RMB300/Case or USD40/Case	
		出口信用证 改证通知费 Amendment Advising of Exp L/C	RMB150 /笔 或USD20/笔 RMB150/Case or USD20/Case	
		出口信用证撤销 Cancellation of Exp L/C	RMB150 /笔 或USD20/笔 RMB150/Case or USD20/Case	
		信用证保兑手续费 L/C Confirmation Commission	0.125% 最低RMB200/笔 Min RMB200/Case	
		出口信用证 偿付手续费 Reimbursing under L/C Commission	RMB200元/笔 RMB200/Case	向对方客户扣收时，USD50/笔。 Charge 50 USD per case when deduct from overseas customers
		出口信用证 交单单据处理费 Presentation of Documents under L/C Handling Charges	0.125% 最低RMB200/笔 Min RMB200/Case	
		出口信用证交单 逾期单据处理费 Presentation of Documents under L/C Un-Paid Bills	RMB200/月 RMB200/Month	逾期2个月未收汇时收取 Collect when overdue for two months and cannot collect

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	国际结算 International Settlement	信用证转让 (不改变条款)手续费 Transfer without Alterations of Exp L/C	RMB300/笔 RMB300/Case	向对方客户扣收时，USD60/笔 Charge USD60 per case minimum when deduct from overseas customers
		信用证转让 (改变条款)手续费 Transfer with Alterations of Exp L/C	0.1% 最低RMB300/笔 Min RMB300/Case	向对方客户扣收时，最低USD60/笔 Charge USD60 per case minimum when deduct from overseas customers
		信用证转让 修改手续费 Transfer of Exp L/C	增额：0.1% 最低RMB150.00/笔 Increasing Amount/Extension in Validity: 0.1%; Min RMB150/Case 其他修改：RMB150/笔 Other Amendment: RMB150/Case	
		信用证转让 付款手续费 Transfer of Exp L/C Handling Charges	RMB300/笔 RMB300/Case	向对方客户扣收时，USD60/笔。 When deduct the money of the customer, we shall charge 60 USD/case.
		信用证转让 逾期单据处理费 Transfer of Exp L/C Un-Paid Bills	RMB200/月 RMB200/Month	逾期2个月未收汇时收取 Collect when overdue for two months and cannot collect
		出口托收 光票托收手续费 Exp Collection Clean Collection	0.1% 最低RMB100/笔，最高RMB1000/笔 MIN RMB100/Case, MAX RMB1000/Case	
		出口托收跟单托收手续费 Exp Collection Documentary Collection	0.1% 最低RMB200/笔 MIN RMB200/Case	
		出口托收 无偿交单手续费 Exp Collection Delivery Free of Payment	RMB200元/笔 RMB200/Case	

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	国际结算 International Settlement	出口托收 逾期单据处理费 Exp Collection Un-Paid Bills	RMB200/月 RMB200/Month	逾期2个月未收汇时收取 Collect when overdue for two months and cannot collect
		进口代收 光票托收手续费 Imp Collection Clean Collection	0.1% 最低RMB100/笔, 最高RMB1000/笔 MIN RMB100/Case, MAX RMB1000/Case	
		进口代收跟单托收手续费 Imp Collection Documentary Collection	0.1% 最低RMB200/笔 MIN RMB200/Case	
		进口代收 无偿交单手续费 Imp Collection Delivery Free of Payment	RMB200元/笔 RMB200/Case	
		进口代收 付款手续费 Imp Collection Handling Charges	RMB200元/笔 RMB200/Case	向境外对方客户扣收USD50/笔。 Charge USD50 per case when deduct from overseas customers
		进口代收 拒付手续费 Imp Collection Refusal	RMB200元/笔 RMB200/Case	
		进口代收 逾期单据处理费 Imp Collection Un-Paid Bills	RMB200/月 RMB200/Month	逾期2个月未付汇时收取 Collect when overdue for two months and cannot collect
		进口信用证 开证手续费 Imp L/C Issuance	0.15% 最低RMB300/笔 Min RMB300/Case	

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	国际结算 International Settlement	进口信用证 改证手续费 Imp L/C Increasing Amount/Extension in Validity	0.15% 最低RMB200/笔 Min RMB200/Case; 其他修改：RMB200元/笔 Other Amendment: RMB200/Case	如改证费由受益人承担，最低USD50/笔。 If the amendment fee of LC will be paid by the beneficiary, then we shall charge at least USD50/Case.
		进口信用证 不符点费 Imp L/C Discrepancies Fee	RMB300元/笔 RMB300/Case	向对方客户扣收USD60/笔 Deduct USD60/Case for overseas customers
		进口信用证 单证处理费 Imp L/C Handling Charges	RMB200元/笔 RMB200/Case	
		进口信用证 承兑手续费 Imp L/C Acceptance/Deferred Payment Commission	0.1%/笔 0.1%/Case 最低RMB200/笔 Min RMB200/Case	保证金部分免收 The deposit shall be waived.
		进口信用证 付款手续费 Imp L/C Payment Fee	RMB300元/笔 RMB300/Case	向对方客户扣收USD60/笔 Charge USD60 per case when deduct external
		进口信用证 逾期单据处理费 Imp L/C Un-Paid Bills	RMB200元/笔 RMB200/Case	逾期2个月未付汇时收取 Collect when overdue for two months and cannot collect
		国内信用证 开证手续费 Domestic L/C Issuance	0.15% 最低RMB200/笔 Min RMB200/Case	
		国内信用证 改证/撤销手续费 Domestic L/C Amendment/Cancellation	RMB200元/笔 RMB200/Case	增额修改，对增额部分按开证手续费标准收取，最低 RMB200元，不另收取修改手续费。 For increasing amount amendment, we shall charge the same as LC issuance charges on the increased part. The minimized amount shall be RMB 200 with no extra amendment charges.
		国内信用证 不符点费 Domestic L/C Discrepancies Fee	RMB200元/笔 RMB200/Case	

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	国际结算 International Settlement	国内信用证 付款手续费 Domestic L/C Handling Charges	RMB200元/笔 RMB200/Case	
		国内信用证 远期承诺付款手续费 Domestic L/C Usance Commission	0.1%/笔 最低RMB200/笔 0.1%/Case (Min RMB200/Case)	保证金部分免收 Partial waive of margin deposit
		国内信用证/修改 通知手续费 Domestic L/C /Amendment Advising Fee	RMB100/笔 RMB100/Case	在我行交单可免 Free of charge for presentation in the Bank
		国内信用证 交单单据处理费 Domestic L/C Handling Charges	0.1% 最低RMB100/笔 Min RMB100/Case	
		国内信用证 议付手续费 Domestic L/C Negotiating fee	0.1% 最低RMB100/笔 Min RMB100/Case	
		国内信用证 保兑手续费 Domestic L/C Confirmation fee	0.1% 最低RMB100/笔 Min RMB100/Case	
		国内信用证 转让手续费 Domestic L/C Transferring fee	0.1% 最低RMB200/笔 Min RMB200/Case	改变条款转让：0.1% 不改变条款转让：RMB200/笔 Transfer with Alterations : 0.1% Transfer without Alterations : RMB200/Case
		国内信用证 转让修改手续费 Domestic L/C Transferring fee	0.1% 最低RMB100/笔 Min RMB200/Case	增额修改：0.1% 其他修改：RMB100/笔 Increasing Amount : 0.1% Other Amendment : RMB100/Case

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	国际结算 International Settlement	提货担保手续费 Issuance of Shipping Guarantee	0.1%/3个月 最低RMB300/笔 0.1%/3 months MIN RMB300/Case	
		提单背书手续费 Endorsement B/L	0.1%/3个月 最低RMB300/笔 0.1%/3 months MIN RMB300/Case	
		保函/备用信用证开立手续费 Letter of Guarantee /Standby L/C Issuance	0.15%/3个月 最低RMB500/笔 0.15%/3 months MIN RMB500/Case	
		保函/备用信用证修改手续费 Letter of Guarantee /Standby L/C Amendment	增额/展期：0.15%/3个月，最低RMB200/笔 Increasing Amount/Extension in Validity: 0.15%/3 months, Min RMB200/Transaction; 其他修改：RMB200/笔 Other Amendment: RMB200/Transaction;	
		保函/备用信用证撤销手续费 Letter of Guarantee /Standby L/C Cancellation	RMB200元/笔 RMB200/Transaction	
		保函/备用信用证单证处理费 Letter of Guarantee/ Standby L/C Handling Fee	RMB200元/笔 RMB200/Transaction	
		对外保函/备用信用证 付款手续费 Letter of Guarantee/ Standby L/C Payment Fee	RMB300元/笔 RMB300/Transaction	向对方客户扣收USD60/笔 Deduct USD60/Transaction for overseas customers
		信用证开立电讯费 L/C Issuing SWIFT Charges	RMB200元/笔 RMB200/Transaction	向对方客户扣收USD50/笔 Deduct USD50/Transaction from overseas customers
		保函开立电讯费 L/G Issuing SWIFT Charges	RMB400元/笔 RMB400/Transaction	向对方客户扣收USD80/笔 Deduct USD80/Transaction from overseas customers

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	保理 Factoring	国内保理-服务费 Domestic factoring- Commission	0.1%	
		国内保理- 单据处理费 Domestic factoring- Document processing fee	RMB100元/笔 RMB100/Transaction	
	理财 Financing	申购费 Purchase application fee	协议 Agreement price	
		托管费 Trustee fee	协议 Agreement price	
		赎回费 Redemption fee	协议 Agreement price	
		违约费 Default fee	协议 Agreement price	
		管理费 Management fee	协议 Agreement price	
	保险 Insurance	代理保险销售费 Agency fee for insurance sales	协议 Agreement price	
		代理保险资金收付 Agency for insurance fund receipts and payments	协议 Agreement price	
		托管费 Trustee fee	协议 Agreement price	

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	公司业务 Corporate Business	代理其他信贷业务 Agency for other credit business	协议 Agreement price	
		委托贷款 Entrusted loan	协议 Agreement price	
		常年经济信息咨询 Economic information inquire for the entire year	协议 Agreement price	小型、微型企业免收，见注5 Small enterprises and micro enterprises shall be waived, please refer to note 5
		银团贷款安排费 Syndicated loan arrangement fee	协议 Agreement price	
		银团贷款代理费 Syndicated loan agency fee	协议 Agreement price	
		银团贷款管理费 Syndicated loan management fee	协议 Agreement price	
		银团贷款承诺费 Syndicated loan commitment fee	协议 Agreement price	
		银团贷款参加费 Syndicated loan participation fee	协议 Agreement price	
		银团贷款交易转让费 Syndicated loan transaction transfer fee	协议 Agreement price	
		信贷资产转让 Transfer of credit assets	协议 Agreement price	
		财务顾问费 Financial advisor fee	协议 Agreement price	小型、微型企业免收，见注5 Small enterprises and micro enterprises shall be waived, please refer to note 5
		托管费 Trustee fee	协议 Agreement price	适用于各类资产托管、资金保管等业务 Applicable to all kinds of asset custody, fund custody business
		商业汇票工本费 Commercial bill handling fee	每份0.48元 RMB 0.48 for each	

单位：人民币.元

Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	公司业务 Corporate Business	商业汇票工本费 Commercial bill handling fee	每份0.48元 RMB 0.48 for each	
		贷记凭证工本费 credit voucher cost	每份0.40元 RMB 0.40 for each	适用于上海分行 For Shanghai Branch
		贷记凭证手续费 Commission Fee of credit voucher	每笔1元 RMB 1 for each transaction	适用于上海分行 For Shanghai Branch
		银行承兑汇票手续费（每笔） Commission Fee of Bank Acceptance (per Transaction)	按票面金额0.05%最低500元/笔 0.05% of bill value RMB500 for each	
		银行承兑汇票承兑费 BAD acceptance fee	协议 Agreement price	小型、微型企业免收，见注5 Small enterprises and micro enterprises shall be waived, please refer to note 5
		贷款承诺费 Loan commitment fee	协议 Agreement price	小型、微型企业免收，见注5 Small enterprises and micro enterprises shall be waived, please refer to note 6
		企业存贷款证明 Deposit and loan proof	RMB200.00/份	
		询证函 Enterprise confirmation request	RMB200.00/份 RMB200/Case	会计师(审计)事务所等外部机构以被函证单位名义致函我行，询证我行客户的存款、贷款及往来款项登情况，我行对询证内容进行调查核实后在函件相应位置上签章确认。询证函如需邮寄，可按实际邮寄费进行收取。 When accountants (audit) firms and other external agencies inquire the deposit, loan and nostro accounts of the Bank's client, after validating the contents of the confirmation letter, the Bank will sign and chop on the due place. The shipping the letter of inquiry will be charged according to the actual mailing costs.
		企业资信证明 Enterprise credit certificate	RMB500.00/份 RMB500.00/Case	

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items		收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	公司业务 Corporate Business	上门收/送款 Door-to-door funds collection/sending		协议 Agreement price	
		支付 密码器 USB Key	机具费 Machine Fee	按采购成本或协议价收取费用 Charged by the cost of procurement or agreement price	
			解锁 Unlock	10元/次 RMB 10 once	
			挂失 Loss Report	10元/次 RMB 10 once	
			停用 Disable	10元/次 RMB 10 once	
			更换帐户密钥 Change	10元/次 RMB 10 once	
	客户服务 Customer Service	企业网银专业版服务年费 Corporate Internet Banking Professional Version Annual Service Fee		150.00元/年 RMB 150.00/Year	
		企业网银数字证书服务费 Corporate Internet Banking Digital Certificate Service Fee		200.00元/年/个 RMB 200.00/Year/Each	
	安全工具 Security Tools	企业网银USBKey工本费 (申请、更换) Corporate Internet Banking USBKey Handling Fee(Application, Replacement)		二代：50.00元/个 2nd Generation: RMB 50.00/Each	
	企业网银行内转账 Corporate Internet Banking Intra-bank Transfer	企业内部转账 Internal Transfers		免费 Free	
行内转账 Intra-bank Transfer		免费 Free			

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	企业网上银行跨行转账 Corporate Internet Banking Inter-bank Transfer	跨行转账（1万元以下）(含1万元) Inter-bank Transfer (Below RMB 10,000)(including RMB 10,000)	2.00元/笔 RMB 2.00/Transaction	
		跨行转账（1万元~10万元） Inter-bank Transfer (RMB 10,000 ~ RMB 100,000)	5.00元/笔 RMB 5.00/Transaction	
		跨行转账（10万元~50万元） Inter-bank Transfer (RMB 100,000 ~ RMB 500,000)	7.00元/笔 RMB 7.00/Transaction	
		跨行转账（50万元~100万元） Inter-bank Transfer (RMB 500,000 ~ RMB 1,000,000)	10.00元/笔 RMB 10.00/Transaction	
		跨行转账（100万元以上） Inter-bank Transfer (Above RMB 1,000,000)	0.01‰ 最高100.00/笔 Maximum RMB 100.00/Transaction	
	企业网银外币汇款 Corporate Internet Banking FX Remittance	境内异地外币汇款 Intercity Domestic FX Remittance	0.1% 最低RMB65.00/USD10.00/笔， 最高RMB650.00/USD100.00/笔； Min RMB65.00/USD10.00/ per transaction Max RMB650.00/USD100.00/ per transaction	a.行内系统免收 Free of charge within the system b.通过境外清算行结算（SWIFT）加收电讯费 Plus SWIFT Charges(if any)
		境内同城外币汇款 Same City Domestic FX Remittance	RMB40.00/USD5.00/笔 RMB40.00 /USD5.00/per transaction	a. 行内系统免收 Free of charge within the system b.通过境外清算行结算（SWIFT）加收电讯费 Plus SWIFT Charges(if any) c. 非同城票交业务的分行按境内异地收费标准收费 If a branch cannot precede intercity notes transaction, then we shall charge according to the standards of domestic across-city transactions.
		境外外币汇款 Overseas Remittance	0.1% 最低RMB135.00/USD20.00/笔 最高RMB1350.00/USD200.00/笔 Min RMB135.00 /USD20.00/per transaction Max RMB1350.00/USD200.00/ per transaction	必须加收电讯费RMB135.00/USD20.00/笔 Plus telecommunication fee RMB135.00/USD20.00/case

单位：人民币.元
Unit: RMB

客户类别 Customer Type	业务类别 Business Type	服务项目 Service Items	收费标准 Charge Standard	备注 Remarks
公司客户 Corporate Banking Customer	企业网银现金管理 Corporate Internet Banking Cash Management	现金管理手动、自动归集 Cash Management Manual And Automatic Collection Fee	1.00元/月/账户 RMB 1.00/Month/Per Account	
		现金管理服务年费 Cash Management Annual Service Fee	100.00元/年 RMB 100.00/Year	

注 Note:

- 本收费标准是根据中国银行业监督管理委员会、国家发展和改革委员会颁布的《商业银行服务价格管理办法》（银监会[2014]268号令）有关要求制定。
The charge standard is developed according to the relevant requirements of "Management Measures for Commercial Banking Services Prices" (CBRC [2014] No. 268), issued by China Banking Regulatory Commission and National Development and Reform Commission.
- 首都银行(中国)有限公司费用可收取人民币或外汇。如发生币种折算，按首都银行（中国）有限公司当日公布的外汇牌价折算。如外币折人民币，按外汇卖出价折算，如人民币折外币，按外汇买入价折算。
The costs of Metropolitan Bank (China) Co., Ltd may be charged in RMB or foreign exchanges. Currency conversion, if occurs, shall be conducted according to the foreign exchange quotation of that day issued by Metropolitan Bank (China) Co., Ltd. For foreign exchanges against RMB, conversion should be conducted according to foreign exchange selling price; for RMB against foreign exchanges, conversion should be conducted according to exchange buying rate.
- 以上所列价格为基准价格，首都银行（中国）有权根据客户资信情况、贡献度不同进行浮动。
The above listed prices are the base price. Metropolitan Bank (China) reserves the right to float the price according to the customer's credit and different contribution.
- 常规电讯费按照我行客户RMB100元/笔或USD20/笔、非我行客户或扣对方客户USD30/笔的标准收取；邮寄费根据邮电部门规定的邮寄费标准按实收取。
For telecommunication fee, if it's the customer is a customer of the Bank, we shall charge RMB100 or USD20 per transaction; If the customer is not a customer of the Bank, we shall charge USD30/transaction; Delivery fee shall be charged according to the deliver standards required by mailing departments.
- 根据《中国银监会关于支持商业银行进一步改进小型微型企业金融服务的补充通知》（银监发〔2011〕94号）中规定，除银团贷款外，本表中的财务顾问费、透支承诺费、授信承诺费、银行承兑汇票敞口额度占用费、贷款承诺书、贷款意向书不得对小型微型企业贷款收取。小型微型企业划分标准按《关于印发中小企业划型标准规定的通知》（工信部联企业〔2011〕300号）规定执行。
According to the regulations on "On further improving the financial services additional notice by CBRC" (CBRC〔2011〕No.94), apart from syndicated loan, the Bank shall not charge financial consulting fee, overdraft commitment fee, credit commitment fee, BAD exposure occupancy fee, loan commitment letter and loan letter of intent from SMEs. SMEs classification levels shall be implemented according to "Notice On Printing Out SMEs Classification Regulations" (Ministration Of Associated Enterprises〔2011〕No. 300).
- 本收费标准的归属解释权在首都银行（中国）有限公司。
Metropolitan Bank (China) Co., Ltd reserves the right to interpret the charge standard.
- 首都银行（中国）有限公司服务项目收费举报电话：025-68584150。
The Report Hotline for services charges of Metropolitan Bank (China) Co., Ltd: 025 -68584150.

